



2017-18 Registration Form

For office use only:
Student #: _____
Family #: _____
Start Date: _____

How did you hear about The Dance Loft?

Date:	Email Address:		
Dancer Last Name:		Dancer First Name:	
Address:			
City:	Zip:	Dancer Birthdate: / /	
Home #:	Mom Cell:	Dad Cell:	
Parents/Guardians:			
Emergency Contact:		Phone #:	
# of Years of Dance Experience:		Studio(s):	

Class Schedule:

Day	Time	Class Description	Office Use
			/
			/
			/
			/
			/
			/
			/
			/
			/
Monthly Tuition Total			\$

Personal Injury Waiver	
<p>I, _____ (parent), agree to assume all risks for _____ (dancer) in damages or injuries to property or person due to activities at The Dance Loft. I understand that the activities engaged at The Dance Loft inherently run the risk of personal injury. I agree to hold harmless The Dance Loft as well as its staff for any personal injury or property damage. All risks of damages or injuries to person or property, resulting from any action, omission, or operation will not be held against or attributed to The Dance Loft. I have notified The Dance Loft of any current injuries or illnesses for my dancer.</p>	
Parent Signature: _____	Date: _____

I, the above mentioned parent / guardian, have received and agree to The Dance Loft 2017-18 Policy Handbook, agree to the payment policies, and authorize The Dance Loft to charge my credit card per the terms herein.

Parent Signature: _____	Date: _____
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2017-18 Payment & Withdraw Policy

PAYMENT POLICY

An annual registration fee of \$35.00, per family, is required upon registration to insure class placement.

Full tuition is due on or before the 1st of each month; regardless of attendance and/or the number of classes in that particular month (number of classes may vary depending on holidays, breaks, etc.) and may be paid via check (no post dated checks accepted), cash, or credit card. Tuition not paid by the end of the 1st of each month will automatically be charged to the credit card provided at time of registration including a **\$5.00 credit service fee.**

Should your credit card be declined for ANY reason (including decline, expired card, canceled card, etc.), tuition, including a **\$15 late fee**, and is due before your dancer will be allowed to enter class.

If you elect to not place a credit card on file with The Dance Loft, first and last month's tuition is due at the time of registration. Tuition received after the 1st of the month will incur a **\$15 late fee**, and is due before your dancer will be allowed to take class.

Please circle: Visa / MC / Discover / American Express / No Card on File

Card #: _____ **Exp Date:** ____ / ____ **CVC:** _____ **Date:** _____

Cardholder Name (Print): _____ **Signature:** _____

By signing above, I have read and agree to The Dance Loft 2017-18 Payment & Withdraw Policy.

WITHDRAW POLICY

Should a dancer need to withdraw from The Dance Loft, an official Dance Loft Withdrawal Form (available at the front desk) must be submitted, along with applicable final payment, at least **20 days** prior to the start of a new month. If a withdrawal form is not received at least 20 days prior to the start of a new month, then you will be responsible for the following month's full tuition. You are responsible for all outstanding tuition, payments, and fees until an official Dance Loft withdrawal form has been submitted.

All tuition, payments, and fees paid to The Dance Loft are non-refundable and non-transferable.



2017-18 Policy Handbook

TUITION

Tuition is due on or before the 1st of each month; regardless of attendance and/or the number of classes in that particular month (number of classes may vary depending on holidays, breaks, etc.) and may be paid via cash, check (no post dated checks accepted), or major credit card. A \$25 fee will be charged for any returned checks. Tuition not paid by the end of the 1st of each month will automatically be charged to the credit card provided at time of registration including a **\$5.00 credit services fee**. Should your credit card be declined for ANY reason, or if you elect not to place a credit card on file, full payment, including a **\$15 late fee**, will be due before your dancer will be allowed to enter class. **All tuition, payments, and fees paid to The Dance Loft are non-refundable and non-transferable.**

WITHDRAW POLICY

If a dancer should need to withdraw from The Dance Loft, an official Dance Loft Withdrawal Form (available at the front desk) must be submitted, along with applicable final payment, at least **20 days** prior to the start of a new month to avoid being responsible for the following month's full tuition. You are responsible for all outstanding tuition, payments, and fees until an official Dance Loft withdrawal form has been submitted to the front desk.

WINTER SHOWCASE

All dance classes will be participating in our Winter Showcase held in December 2017. A participation fee of \$20 per dancer is due by September 23, 2017. This fee includes the dancer's performance t-shirt and entry into their performing show.

2018 RECITAL

All dance classes will be participating in our 2018 Recital held on June 8th – 9th, 2018. A recital fee of \$50.00 for the first enrolled dancer and \$20.00 for each additional enrolled sibling will be due by January 20, 2018. This fee will include a recital t-shirt which will be worn for the finale number. An initial costume deposit of \$50.00, per dancer/class will be due by February 3, 2018. Costume balances will be due with May 2018 tuition.

COMPANY OPPORTUNITES

The Dance Loft provides performance and competitive company opportunities for our dancers. Please contact the front desk for additional details.

CLASSES

Each dancer will be evaluated during their first class in each dance style by a skilled Dance Loft instructor to determine class placement. All classes begin with a proper technical warm-up; therefore, please be sure that your dancer is to class on time. **IMPORTANT:** Dancers arriving more than 10 minutes late will not be allowed to take class and will need to schedule a make-up.

MAKE-UP CLASSES

The Dance Loft does not pro-rate or credit for missed classes; therefore, a make-up class will be available within 30 days of missing the class. Make-up classes need to be scheduled in advance with the front desk, and can only be scheduled after a dancer has missed their enrolled class. Please note if your dancer does not attend a scheduled make-up class, and 24 hour cancellation notice is not provided, the make-up class will be forfeited.

ATTIRE

Dancers must wear appropriate dancewear and shoes to each class. Please feel free to visit The Dance Loft Boutique for a full selection of dancewear, shoes, tights, and accessories. You will receive 25% off your total boutique purchase, valid within 7 days of your registration date.

Combo Classes:

Leotard, tights, pink ballet shoes / black tap shoes / tennis shoes / footundeez, and hair pulled back

Jazz / Pom / Theatre / Lyrical / Contemporary:

Form fitting dancewear, footundeez and/or pirouettes, and hair pulled back

Hip Hop:

Athletic wear, tennis shoes, and hair pulled back

Ballet:

Black leotard, light pink ballet tights (full footed), pink ballet shoes, and hair in a bun

Tumbling / Acro:

Leotard, no shoes, and hair pulled back

IMPORTANT: Form fitting dancewear to include leotard, tank top, dance shorts or leggings... NO baggy clothing such as standard t-shirts, sweat shirts, jackets, etc will be allowed. No midriff may be exposed and no jean material will be allowed in any class. Dancers not dressed appropriately will need to schedule a make-up class.

OBSERVATION

The Dance Loft encourages parents to participate in their children's dance education; however, we ask that observing be done through the viewing windows. Please keep in mind that The Dance Loft is an educational environment, and disruptive behavior in the lobby/viewing areas causes distractions to the students.

CLASS CHANGES

The Dance Loft reserves the right to make any necessary changes, combine classes, substitute instructors, change times, or cancel any classes with less than five students.

Thank you and welcome to **the dance Loft** 